

New Torbay Intermediate School School Council Meeting Minutes

May 24th, 2017, 7:00pm, New Torbay Intermediate School

Attendance Summary

Present:

- Robert Coish, Community Representative
- Annette Dunn, Teacher Representative
- Donald Emberley, Principal
- Yvette Favaro-Park, Parent Representative
- Elizabeth Gruchy, Parent Representative
- Venessa Nichols, Teacher Representative
- Maxine Rollins, Parent Representative
- Lisa Stagg, Community Representative

Regrets: nil

The meeting started at 7:00pm in the Staff Room of the new Torbay Intermediate School. This meeting was chaired by Robert Coish.

Action Item Summary from Previous Meeting

- Minutes from the meeting dated 2017-04-26 were presented by Yvette Favaro Park, accepted by Robert Coish, seconded by Venessa Nichols, and passed.

Agenda Items

1. Introduction of Ms. Annette Dunn

Mr. Emberley introduced Ms. Annette Dunn, Assistant Principal of the new Torbay Intermediate School. Ms. Dunn is replacing Ms. Jennifer Snow (on maternity leave) for the remainder of the 2016-2017 school year.

ACTION ITEM #1: LETTER TO BE DRAFTED TO THE DEPARTMENT OF TRANSPORT

School Council discussed the current state of Torbay Road at the entrance to Darryl Pye Drive, leading into the new Torbay Intermediate School. It was decided that Robert Coish, School Council Chair, would draft a letter to the Department of Transport, with copies sent to the MHA Representative, Kevin Parsons, and the Town of Torbay. This letter will raise the question of reducing the speed limit to 30 km/hr at this section of Torbay Road in order to improve the safety of all students walking to school from the nearby areas. This letter will also inquire if any plans are currently underway to modify the driving lanes near Torbay Road

and Darryl Pye Drive, again to improve safety for drivers and pedestrians within the school zone.

2. Fundraising

a. Action Item Summary from Previous Meeting

The 50/50 Fundraiser has begun at the new Torbay Intermediate School. A total of 6000 tickets were printed, to be sold at \$5 each, and sent home with students on Friday May 19. A reminder email will be sent to parents and incentive draws will be made on Friday May 26 and Friday June 2. All tickets are to be returned by Monday June 5. The final draw will be held on Friday June 9.

b. Fundraising ideas for the 2017-2018 School Year

School Council discussed some potential ideas for fundraising in the upcoming 2017-2018 school year. Mr. Emberley will bring these ideas forward to the staff at the upcoming PD Day planned on June 1st. A well-thought out and transparent fundraising plan will be presented to parents in the fall 2017.

i. **Vegetable Hamper Fundraiser** – This has potential to be a great fundraiser in the early fall of the school year, leading into Thanksgiving weekend. This may also provide an opportunity to support local farmers and strengthen school-community ties.

ii. **50/50 Fundraiser** – Another 50/50 fundraiser could be done at Christmas time, perhaps on the door of a Christmas concert, or as part of a Winter Event. This would be on a smaller scale compared to the current 50/50 fundraiser.

iii. **Spring Fair** – The school could host a spring fair, with a cake walk, art auction, theme baskets (each class responsible for a theme) as possible events. Having this type of event in the spring should minimize conflicts with other local schools and their fundraising events.

iv. **Bingo** – This would be an ongoing weekly event, spanning several weeks in the fall, potentially also in the winter. The bingo numbers would be printed, cards paid for in advance and sent home, with the winners returning their cards. Interest would hopefully grow over the weeks. This has the potential to be a fun activity to do at home.

v. **Card game** – This would be a one-time event, which could be repeated depending on the interest within the community.

3. Staffing/Programming

Mr. Emberley provided a brief update on staffing/programming for the 2017-2018 school year. With the current grade 6 students being retained in grade 7 for September, there will be an increase in the student population of greater than 200 students. This will result in an increase in the teaching and support allocations for the school, including classroom teachers, administration, guidance, specialists, LRT positions, IRT positions, band, phys. ed., and music. The specific breakdown of positions will be reviewed over the next few months, prior to the beginning of the next school year.

4. School Name Update

The new school name has been submitted to the School Board and is awaiting approval at their next scheduled meeting on June 3rd, 2017. If the name is approved at this meeting, notification is ready to be sent out to the school community.

5. Open House

The official grand opening for the school is scheduled for the upcoming fall. Some parents in the community have expressed an interest in seeing the inside of the new school. The administration is considering an opening for parents at some point in the spring, possibly with the assembly on the last day. The grade 4 orientations are scheduled for the next few weeks, with students coming from Cape St. Francis Elementary and Holy Trinity Elementary.

The meeting was adjourned at 9:30pm.

Yvette Favaro-Park
Parent Representative / Secretary