

New Torbay Intermediate School School Council Meeting Minutes

April 26th, 2017, 7:00pm, New Torbay Intermediate School

Attendance Summary

Present:

- Robert Coish, Community Representative
- Donald Emberley, Principal
- Yvette Favaro-Park, Parent Representative
- Elizabeth Gruchy, Parent Representative
- Venessa Nichols, Teacher Representative
- Maxine Rollins, Parent Representative
- Jennifer Snow, Teacher Representative
- Lisa Stagg, Community Representative

Regrets: nil

The meeting started at 7:00pm in the Staff Room of the new Torbay Intermediate School. This meeting was chaired by Robert Coish.

Action Item Summary from Previous Meeting

- Minutes from previous meetings were presented by Yvette Favaro Park, accepted, seconded, and passed as indicated:
- Meeting dated 2017-03-22: minutes accepted by Robert Coish, seconded by Jennifer Snow, passed.
- Meeting dated 2017-03-27: minutes accepted by Elizabeth Gruchy, seconded by Venessa Nichols, passed.
- Meeting dated 2017-04-05: minutes accepted by Lisa Stagg, seconded by Elizabeth Gruchy, passed.

School Naming Process

The new school name has been submitted to the School Board and is awaiting approval at their next scheduled meeting.

Agenda Items

1. General Impressions of the new school

Mr. Emberley shared some information from the first few days in the new Torbay Intermediate School. With support from the district, the transition from Holy Trinity Elementary and Cape St. Francis Elementary has been a smooth one. The administration helped to make sure the first day for staff was well organized, as was the first day for students. Some parental concerns were brought forward,

such as cafeteria seating arrangements, duty schedules, and students being able to leave school grounds during lunch. The school administration has put much careful thought and consideration into these practices and was able to provide strong rationale and reasoning for why certain decisions have been made.

2. School funds

Mr. Emberley gave a brief overview of school funds and budgets. While there is an instructional budget in place which covers paper, art supplies, etc., there is a need for fundraising which will cover other additional expenses, such as technology. These additional funds will need to be updated regularly to cover ongoing costs associated with providing meaningful instruction. Developing a multi-year fundraising strategy will be the goal of School Council in the upcoming months. This fundraising plan will need to be well thought-out and transparent, presented to the parents in the fall 2017 with a follow-up evaluation and review at year-end in the spring 2018.

3. Potential fundraiser

Continuing from Agenda Item #2, Mr. Emberley explained the importance of having a school fundraiser before the end of the current school year. Based on the above recommendation, School Council considered several possible ideas for fundraisers:

i) A Walk-A-Thon was considered, though it was mentioned that the new Torbay Intermediate School would not want to interfere or conflict with the Walk-A-Thon usually done at Holy Trinity Elementary every spring.

ii) Chase the Ace was considered, though this does not have the potential to make a lot of money unless it continues for many months.

ii) A 50/50 Draw was considered as a potential fundraiser. This would be a quick way to generate a substantial fund for the school with minimal effort required. It was decided that this would be the best option for fundraising at this time.

ACTION ITEM #1: 50/50 DRAW ORGANIZED

Mr. Emberley and Ms. Snow will work towards organizing the 50/50 draw by securing a license, printing tickets (6000) to be sold at \$5 each. A memo will be sent out to parents in advance communicating the details of the fundraiser. Tickets will be sent home with students on Friday May 19 with all tickets to be returned by Monday June 5. The draw will be held on Friday June 9. There will also be incentive prizes for top sellers and the top class

4. Safety of Torbay Road

General concern has been raised within the community about the safety of students walking to school on Torbay Road. It was noted that flashing speed limit signs and fluorescent school signs have recently been installed to remind drivers of the school zone and appropriate speed.

The meeting was adjourned at 9:00pm.

Mr. Emberley and Ms. Snow then took the other members of School Council on a tour of the new school. The tour ended at 10:40pm.

Yvette Favaro-Park
Parent Representative / Secretary